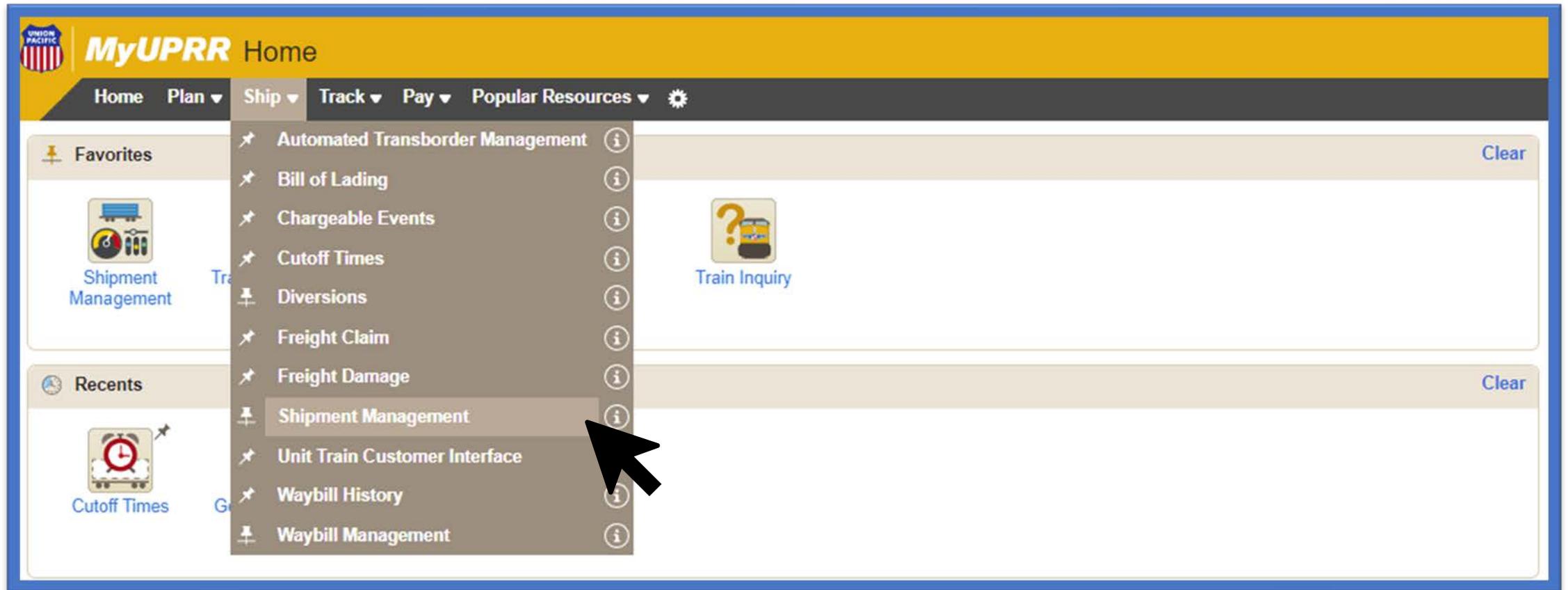# UNIT TRAIN FORECASTING

Unit Train is now integrated within Shipment Management

To access Unit Train, select Shipment Management on the Ship dropdown menu.

Using the Navigation Bar

Select Unit Train from the Navigation Bar on the left-hand side.

- You can navigate to Track Shipments, Shipment Management Dashboard, Subscriptions and other customer views (intermodal, manifest, short line).
- By selecting the Unit Train icon, this will expand into available pages such as; inbound, outbound, shuttles (if applicable), train lineup, and forecasting.

Accessing Forecasting

You can access forecasting from the navigation bar on the left-hand side. Select Unit Train to expand the available pages.

Forecasting

From the Forecasting page you can create, edit, delete, and view existing forecasts. (The shuttles tab will only display if you are an internal Union Pacific user)

- You can select to display your existing forecasts by a calendar or list view.
- You can choose to only display loaded, empty, or sweep forecasts.
- The columns displayed are customizable. Select the "columns" link on the sidebar to choose which columns you would like.
- You can export/print your view by selecting the three stacked dots on the top right.

Available Actions from the Calendar View

- *Edit or delete a forecast by selecting the forecast from the calendar view.*
- *Hover over the forecast to see a brief summary of that forecast.*

Available Actions from the List View

Edit or cancel a forecast by selecting the available buttons under the "Actions" column.

Pickup Date	Estimated Arrival Date	Destination	Train Symbol / ShuttleID	Commodity / Car Count	Customer Reference	Actions
05/05/2022		LAREDO TX	AD16	SHUTTLE / 84		✏️ 🗑️

Clicking the edit option will open the forecast and allow for changes to be made. ✏️

Clicking on the delete option, will open a window asking for a required comment before deleting. 🗑️

Please note: Any changes made to a forecast will be documented and displayed under "Edit History".

Creating a Forecast

- Any field with an asterisk (*) is a required field.
- You can forecast by Origin or Destination.
- We now require a minimum number of cars per forecast based on destination. That number will display under "Total Cars" once an origin/destination is provided.

Sweep Forecasts

- If you are a customer designated as a multifacility and complete sweep forecasts, you can now forecast all cars on one form.
- Simply select your origin/destination and a "Sweep Information" section will populate.

Sweep Forecasts

Sweep Information

Co Load/Sweep with Origin (Select Plant) ▼

🗑 REMOVE SWEEP

Commodity ▼   Number of Cars

Commodity ▼   Number of Cars

Lead Car   Total Cars

Buffer Car 1

Buffer Car 2

⊕ ADD NEW SWEEP

Easily add/remove sweeps from the forecast by selecting the designated buttons.