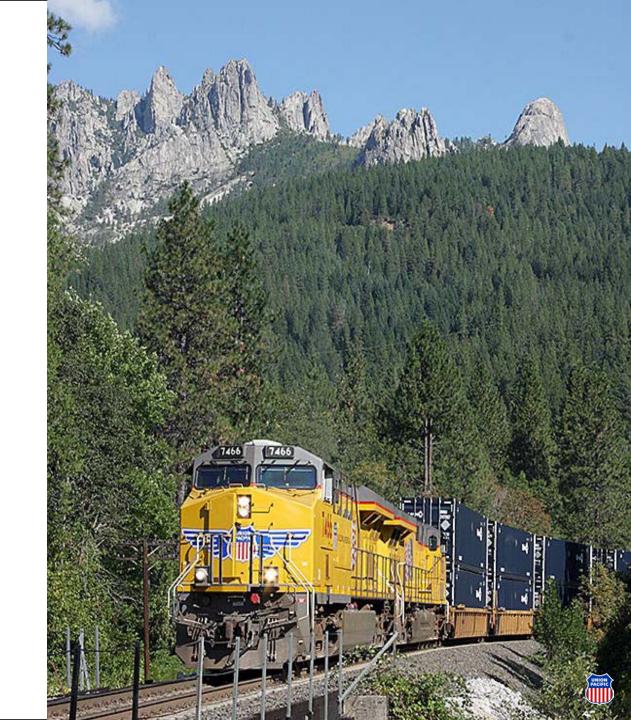


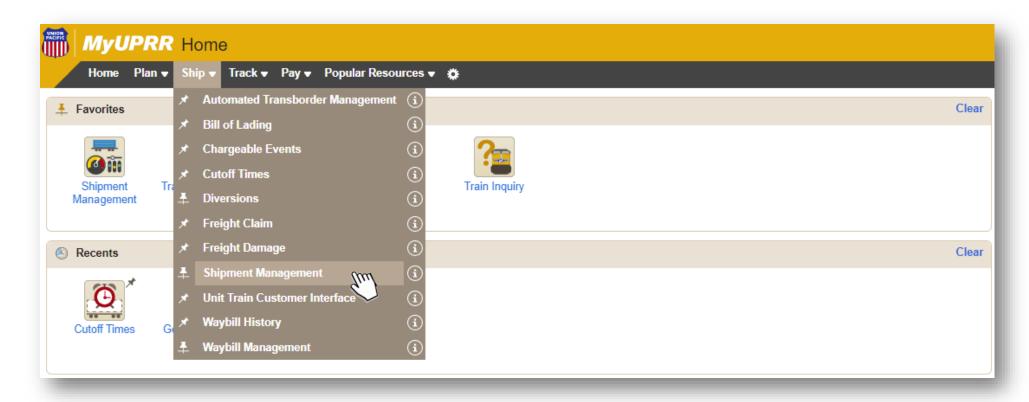
# **Elevated Dashboard Experience**

- Simplified Dashboard Setup
- Enhanced Functionality
  - Integrated Ramp-Specific Data
    - Single Ramp & Multi-Ramp Views
  - Improved Lane Visibility
    - Metro Area Location Additions

Experience an intuitive dashboard that simplifies setup and offers a comprehensive view of ramps and lanes, providing valuable insights instantly.



## **Accessing Shipment Management**

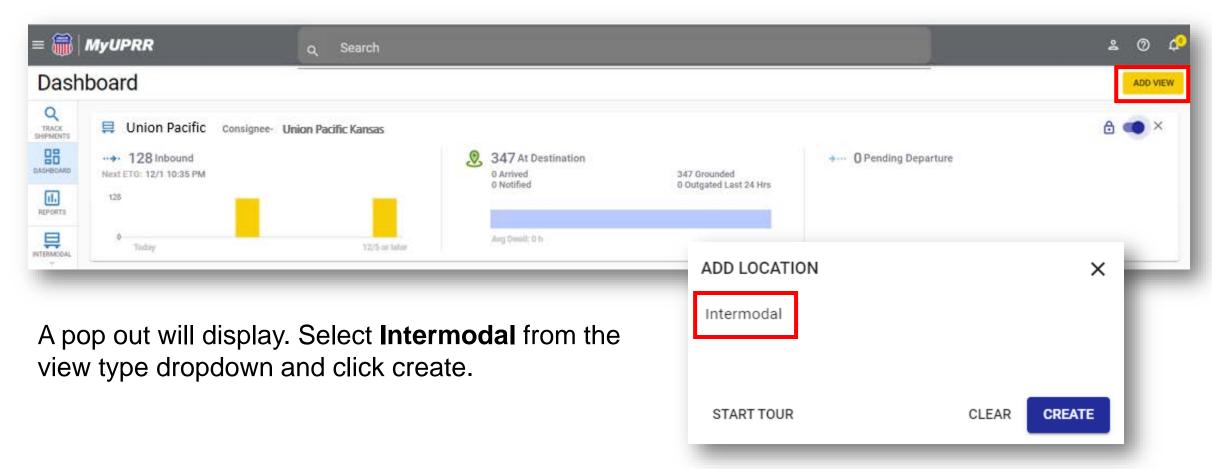


To access the dashboard, select Shipment Management on the *Ship* dropdown menu.



### **Creating a New Dashboard View**

Select Add View from the right-hand side of the dashboard page.





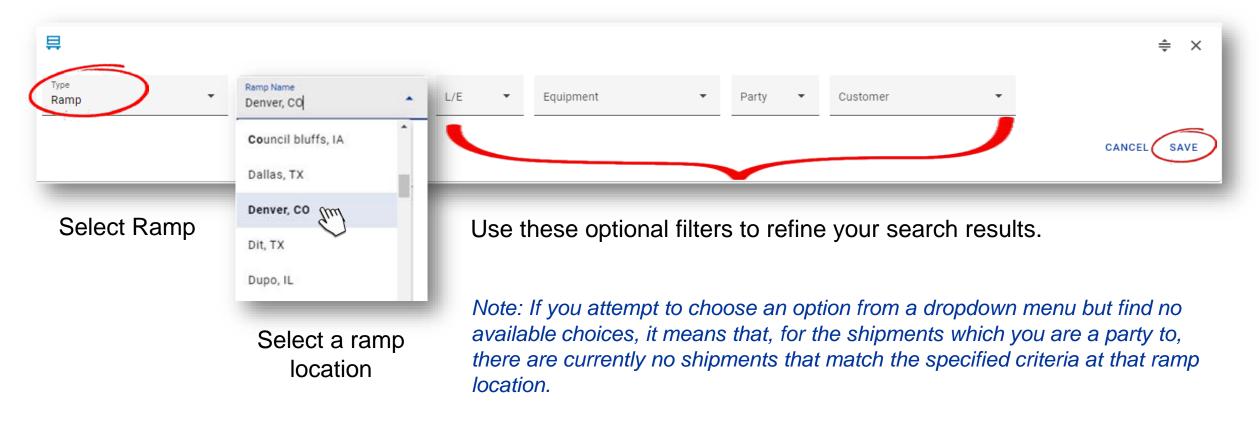


# **HOW TO CREATE A RAMP VIEW**



# **Creating a Ramp View**

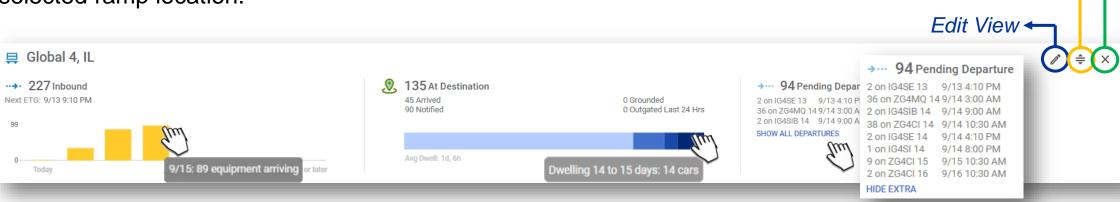
Effortlessly generate a ramp view with just a few clicks.





### **Understanding Your Ramp Dashboard**

You will see all equipment that meets your filtered criteria at the selected ramp location.



#### Inbound

- Shipments en route to the ramp.
- Hovering over each column, will give you a quick glimpse of how many shipments are arriving each day.

### At Destination

- Shipments at the destination ramp.
- By hovering over the various color variations, you can easily view dwell time information.

### **Pending Departure**

Permanently Delete View <

Move Position on Dashboard

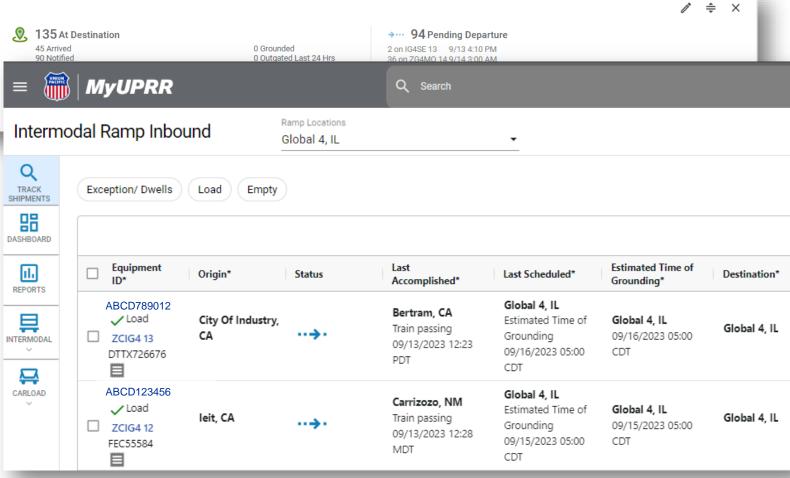
- Shipments at the ramp scheduled to an outbound train.
- When you choose SHOW ALL DEPARTURES, it will expand the list to include <u>all</u> shipments scheduled to depart on the identified trains.



### **Understanding Your Dashboard**



To access shipment details, simply click within the Inbound, At Destination, or Pending Departure sections. This action will direct you to a page offering a view similar to our Track Shipments feature.





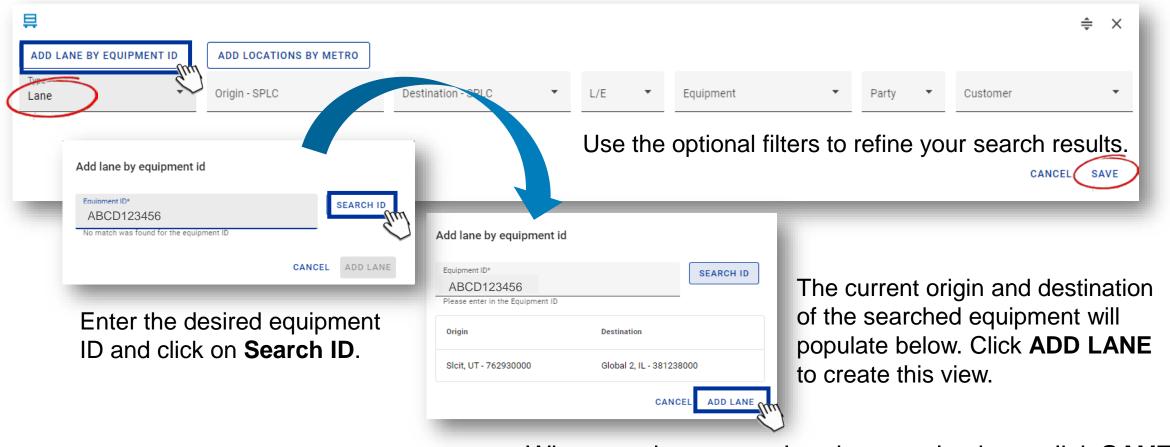


# HOW TO CREATE A LANE VIEW



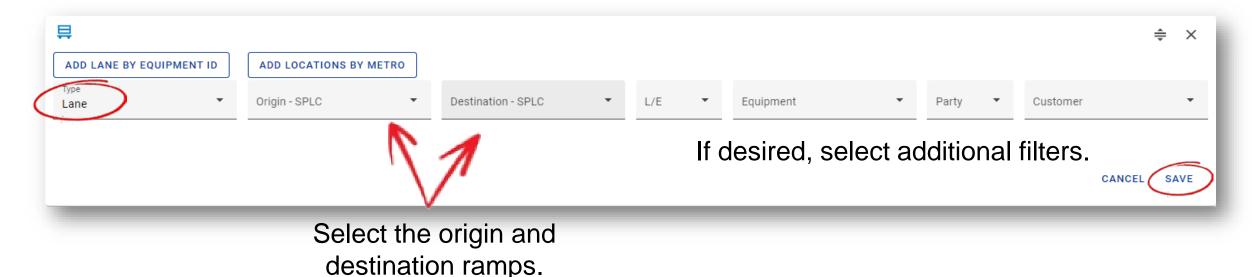
## Creating a Lane Dashboard View by Equipment ID

One way to create a lane view is by selecting **ADD BY EQUIPMENT ID**. This will generate a view based on the provided equipment ID's origin and destination.



## Create a Lane Dashboard View by Origin and Destination

An alternative method for generating a lane view involves inputting the desired origin and destination.

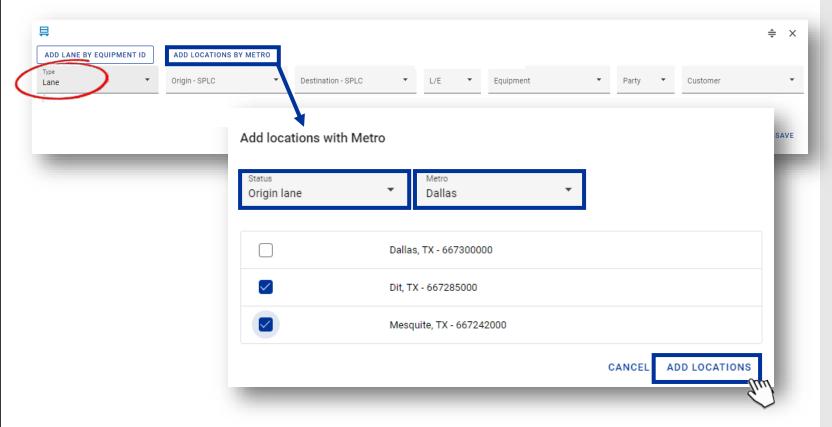


Note: Only multiple origins **OR** multiple destinations can be added, not both. The remaining location will be limited to one ramp.



# **Create a Lane Dashboard View by Metro**

Additionally, you have the option to generate a view that encompasses several ramps within a metro location, whether as the starting point or destination.

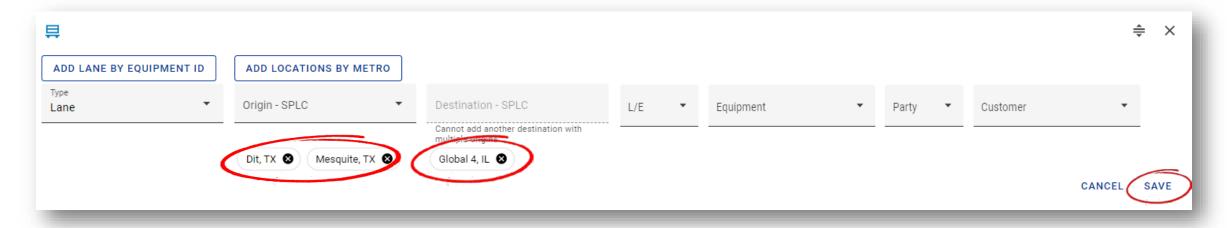


- Select ADD LOCATIONS BY METRO.
- Under "Status" select either "Origin" or "Destination".
- Pick the desired Metro area
- Check the boxes next to the ramps you wish to include.
- Finally, click ADD LOCATIONS.



## **Creating a Lane Dashboard View by Metro**

- The selected metro locations now appear below the dropdown menus.
- Choosing a destination ramp will also reflect below the dropdown menu.



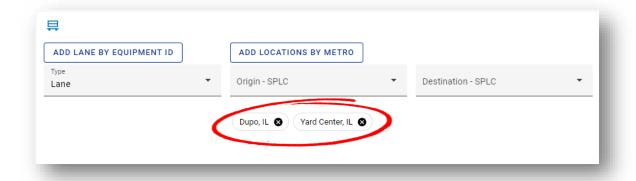
Note: Only multiple origins **OR** multiple destinations can be added, not both. The remaining location will be limited to one ramp.



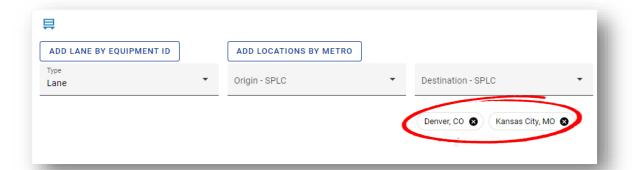
## Leaving the Origin or Destination Field Blank

You can also utilize the lane option to oversee shipments in transit to or from <u>all</u> ramp locations.

 When selecting multiple origin ramps without specifying a destination, you will gain visibility into all shipments originating from those ramps, regardless of their destination.



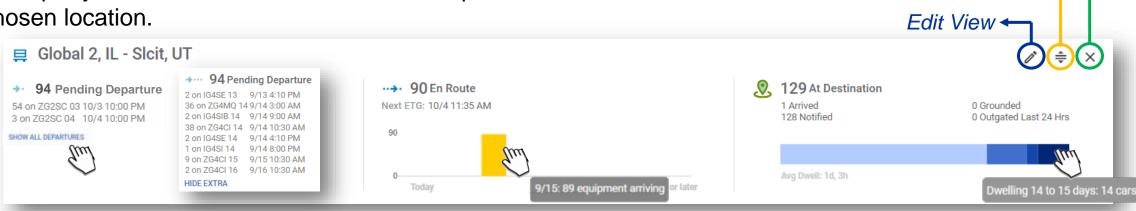
 Conversely, choosing multiple destination ramps without specifying an origin will provide you with a comprehensive view of all shipments bound for the chosen destinations, irrespective of their point of origin.





### **Understanding Your Lane Dashboard**

After creating a lane view, you will see all equipment for which you are a party to the bill if it meets the filtered requirements at the chosen location.



### **Pending Departure**

- Shipments at the origin ramp(s) scheduled to a train.
- When you click SHOW ALL DEPARTURES, it will expand the list to include <u>all</u> shipments scheduled to depart on the identified trains.

### **En Route**

- Shipments en route to the destination ramp(s).
- Hovering over each column, will give you a quick glimpse of how many shipments are arriving each day.

#### At Destination

Permanently Delete View •

Move Position on Dashboard

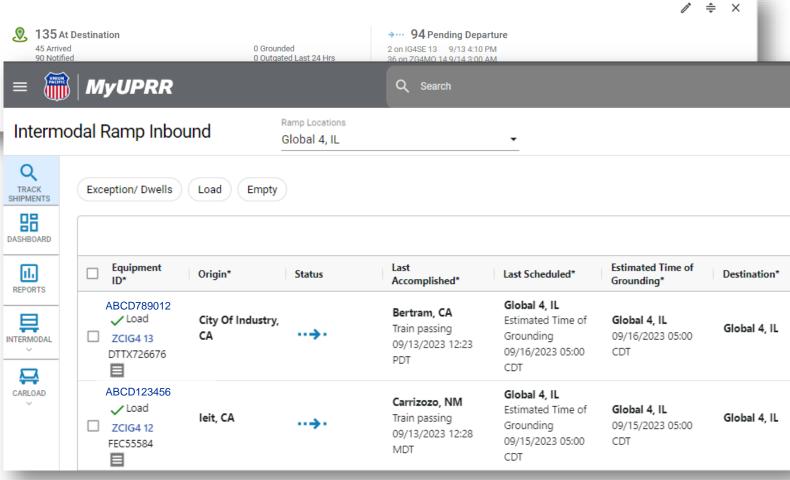
- Shipments at the destination ramp.
- By hovering over the various color variations, you can easily view dwell time information.



### **Understanding Your Dashboard**



To access shipment details, simply click within the Inbound, At Destination, or Pending Departure sections. This action will direct you to a page offering a view similar to our Track Shipments feature.

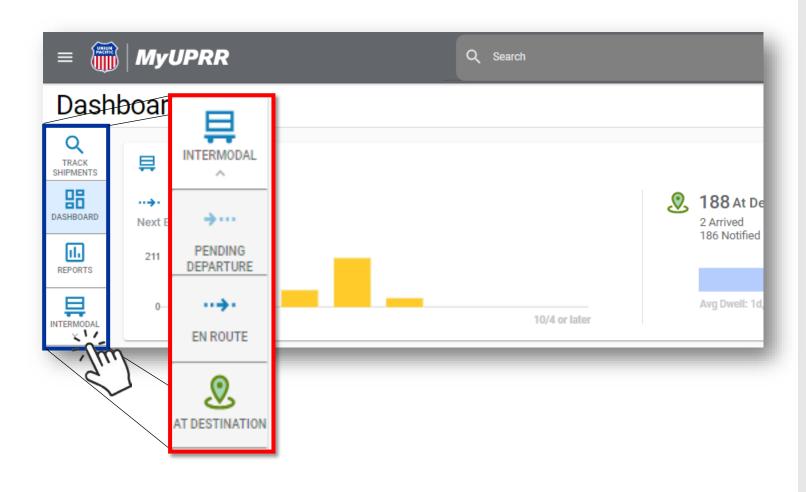




# NAVIGATION AND PERSONALIZATION



# **Navigation**

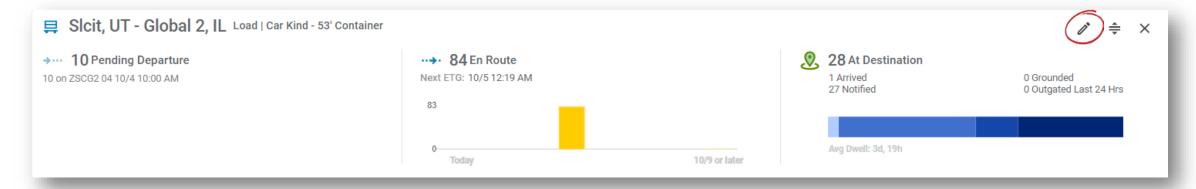


- Simplify your Shipment
   Management tasks by using the left-side navigation column.
- Access useful tools like Track Shipments, the Dashboard, and Reports.
- Clicking on the Intermodal icon reveals additional navigation options, including Pending Departures, En Route, and At Destination updates.

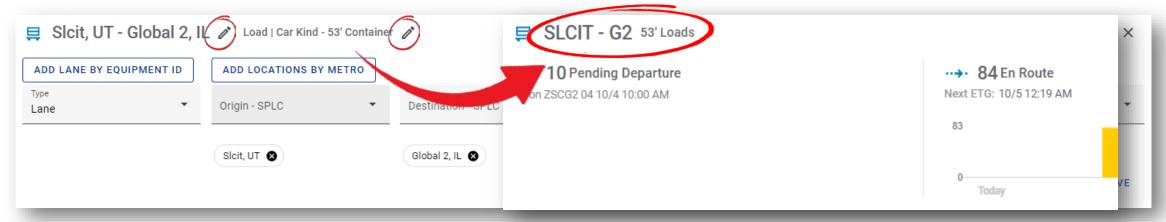


## Personalizing Your Dashboard

You can customize the name of your new view by clicking the pencil icon in the upper right-hand corner.



Clicking on the pencil icons enables you to modify the name.





## **Personalizing Your Dashboard**

Click, hold, and drag the move icon to rearrange your dashboard.

